**Level 2 and Level 3 Qualified Nursery Nurse Job Description**

Our Nursery Nurses work as a member of the nursery team, showing initiative and creativity to provide an environment which encourages the children’s all-round development and where high standards of care are given.

You must be level 2 or Level 3 qualified and have the following experience: previous experience in a nursery setting, experience of working with children aged 0-5 years, experience as working as a key worker and have experience of record keeping, planning and report writing

**Responsibilities**

* Provide the highest standard of care throughout the nursery and for all children’s welfare.
* Develop positive relationships with parents.
* Working within our keyworker system, observe, track and record each child’s development in their individual profiles and maintain them to a high standard.
* Plan for the individual development of each child, making the environment exciting, inspiring and to encourage the children to initiate play.
* Supervise all children’s play (indoors and outdoors) and at mealtimes.
* Work within the EYFS framework
* Provide an environment where children value and respect different cultures, religions, beliefs, languages, and disabilities.
* Ensure safeguarding children’s procedures are followed and you know what action to take in the event of an allegation being made.
* Attend training courses, staff meetings and parent’s evenings (where applicable)
* Carry out food preparation at all mealtimes.
* Clean toys and equipment and the units
* Understand and follow all company’s policies and procedures.
* Ensure the children’s individual needs are always met.
* Ensure every child feels safe and secure.
* Carry out regular headcounts throughout the day.
* Ensure all health and safety regulations are maintained throughout the nursery.
* Ensure the highest standards of hygiene and cleanliness are carried out within the nursery including, all food preparation areas, nappy changing areas, bedding and toilets.
* Ensure the general cleanliness and tidiness of the children at all times including, noses, faces, toileting hair and clothing.
* To be confident when completing children’s accident forms
* To be confident when completing children’s safeguarding forms
* Know all emergency and security procedures such as: fire procedure and door protocol e.g., password entry for different adult collecting.
* Carry out reasonable tasks requested by management.